



**Federal Republic of Somalia**  
**Ministry of Interior, Federal Affairs & Reconciliation**

**NGOs DEPARTMENT**

A non-governmental organization (NGO) is a non-profit, voluntary group that is organized on a local, national or international level. All NGOs must be registered by the Ministry of interior, federal Affairs and reconciliation in particular NGOs department under the constitution of federal government of Somalia and article NO: 54 of Somalia civil law No: 37 which issued 2/6/1973.

**Requirements for New international Organization.**

- 1- Stamped request letter.
- 2- Organizational last updated Profile.
- 3- Proof of funds secured from a donor not resident in Somalia.
- 4- The CVs, Passports of your international staff & certificate of no criminal conviction from their respective countries.
- 5- Three top officials of Their Passport Copies.
- 6- Bank Account Number of the Organization.
- 7- NGOs Constitution which signed by the proposed three (3) top officials.
- 8- A written justification of international staff as to why they are needed.
- 9- Brief concept note of agency's coming year Activities with proposed budget.
- 10- Registration fee: USD (1,000).**
- 11- Printing & Maintenance USD (100).**

**Duration of Document Review:**

Official documents verification period is **five** days.

**N.B.** If any of the above requirement is missing from your application, your application will be reject.

Director of NGO's Department

**Eng: Mohamed Mumin Sugow**

**Tel: +252616141441/615884572**

**Email: [ngor@moifar.gov.so](mailto:ngor@moifar.gov.so)**

